



GOVT. OF ASSAM

**OFFICE OF THE PRINCIPAL CUM CHIEF SUPERINTENDENT  
DHUBRI MEDICAL COLLEGE & HOSPITAL, DHUBRI, ASSAM, PIN- 783324  
Email : dhubrimch@gmail.com**

No.DHC&H/HMS/Stationary/2022-23/15

Dated: 30.12.2022

**Re-Notice Inviting Tender for the work of Supply of Article & Stationary Items for Dhubri Medical College & Hospital on Rate Contract Basis**

The Principal cum Chief Superintendent, DMC&H hereby invites open tenders in two bids system for work of **Supply of Article & Stationary Items** for Dhubri Medical College & Hospital on **Rate Contract Basis**. Interested bidder shall submit the bid in the Tender-box during Office hours (10.00 AM –4.00 PM) at the Office of the Principal cum Chief Superintendent, Dhubri Medical College & Hospital, Dhubri, Assam during working days.

The bidder is expected to examine all instructions, terms and conditions in the bid documents. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at the bidder's risk and may result in the rejection of its bid.

Tender should be addressed to - The Principal cum Chief Superintendent, Dhubri Medical College & Hospital (DMC&H), R.K. Mission Road, Jhagarpar-783325, Dhubri, Assam.

Important Points:

Date and Time of Bid opening	01/01/2023 from 1:00 PM
Last Date and Time of Bid submission	13/01/2023 from 2:00 PM
Date and Time of Opening Technical Bid	18/01/2023 from 1:00 PM
Tender Processing Fee ( Non-Refundable)	1000/- (Rupees One Thousand)
Estimated Annual Cost for the year	6,00,000/- ( Rupees Six Lakhs)
EMD	12,000/- (Rupees Twelve Thousand)

The details Bid document can be downloaded from **Website: [www.dhubrimedicalcollege.in](http://www.dhubrimedicalcollege.in)**

**SD/-**  
Principal cum Chief Superintendent  
Dhubri Medical College & Hospital  
Dhubri-Assam

Sealed Tenders are hereby invited from authorized firms affixing court fee of Rs.8.25 (Rupees Eight and Paisa Twenty Five) for **Supply of Article & Stationary Items** for Dhubri Medical College & Hospital on **Rate Contract Basis**.

#### **GENERAL CONDITIONS**

- a). **Earnest Money Deposit (EMD) of Rs. 12,000/- ( Rupees Twelve Thousand only)** in the form of a Demand Draft issued in favour of or assigned to "HMS of Dhubri Medical College and Hospital" and payable at Dhubri branch of UCO Bank will be required to be tendered by the bidder. The tender, if not, accompanied by Earnest money will be liable to be summarily rejected. **Payment will be approved only after physical receipt of the EMD proof in original.** The EMD of the unsuccessful bidders would be returned within 30 days after finalization of tender after filling of an application. No interest will be paid on EMD at the time of refund. The EMD of successful bidder will be treated as Security Deposit and will be refunded after successful expiry of term or contract. If tenderer withdraws his bid within the validity period the EMD shall be forfeited.
- b). **Tender Processing Fee of Rs. 1000/- ( Rupees One Thousand only)** in the form of a Demand Draft issued in favour of or assigned to "HMS of Dhubri Medical College and Hospital" and payable at Dhubri branch of UCO Bank will be required to be tendered by the bidder. The tender, if not, accompanied by Tender Fee will be liable to be summarily rejected. **Payment will be approved only after physical receipt of the Tender Fee proof in original.** The Tender Processing Fee is non-refundable.
- c). At any time prior to date of submission of tender, The Authority may, for any reason or decision, modify the terms & conditions of the tender document by a corrigendum displayed on the website of Dhubri Medical College & Hospital. In order to provide reasonable time to take the amendment into account in preparing their bid, Tender Inviting Authority may or may not, at his discretion, extend the date and time for submission of tenders.
- d). The tenderer should sign and affix his firm's stamp at each page of the tender and all its annexure as the acceptance of the offer made by tenderer, will be deemed as a contract and no separate formal contract will be drawn. **NO PAGE SHOULD BE REMOVED/ DETACHED FROM THIS NOTICE INVITING TENDER.**
- e). The successful firm will be required to do the work / job for a period of one year from the date of award the contract. DMC&H shall, however, reserve the right to terminate the contract at any time without assigning any reason. The Principal cum Chief Superintendent, DMC&H shall be the sole authority to cancel or amend the order, as per requirement, and also to place order for supply of item beyond office hours/holidays of supply for which, no additional payment shall be made. The successful firm shall have the capacity to supply the items on emergency basis.
- f). The tendering Firm/Agency/Company shall be bound by the details furnished by him/her to the Dhubri Medical College & Hospital while submitting the tender or at subsequent stage. Upon selection of the tendering Firm/Agency/Company, if at any stage, the documents furnished by him/her is found to be false or the quality of the articles or rates are found of poor quality/different specifications, it would be deemed to be a breach of terms of contract, the contract shall be cancelled at the discretion of competent authority and performance security shall be stand forfeited.
- g). The selected tendering Firm/Agency/Company shall also provide the name and mobile number of a key person, who can be contacted at any time, even beyond the office hours or holidays. The person should be capable of taking orders and making arrangement for supply of the desired items even on short notice to DMC&H.
- h). If at any time during the period of contract, the price of tendered items is reduced or brought down by any law or act of the Central or State Govt. or by the tenderer himself, the tenderer shall be morally and statutorily bound to inform DMC&H immediately about such reduction in the contracted prices.
- i). The firm shall not assign or sublet the work/job or any part of it to any other person or party without having first obtained permission in writing of DMC&H, which will be at liberty to refuse if thinks fit. The tender is not transferable. Only one tender shall be submitted by one tenderer.
- j). In case of breach of any terms and conditions as mentioned in NIT, the Principal cum Chief Superintendent, DMC&H, will have the right to cancel the work order/ job without assigning any reason thereof and nothing will be payable by DMC&H. In that event the security deposit shall also stands forfeited.

k.)The EMD of successful bidder will be kept as Security Deposit. The security deposit of successful bidders will be kept for the period of one year from the date of award of the contract and shall be refunded without any interest on it within 90 days after completion of the contract as per order, or after the expiry of contract on satisfactory completion of the same whichever is later. The security deposit can be forfeited by the Institute in the event of any breach or negligence or non-observance of any condition of contract or for unsatisfactory performance or non-observance of any condition of the contract.

l). Delivery of goods shall be made by the supplier within 2(two) days of placing of supply order. In few cases the items are to be delivered at a very short notice i.e. within 24 hours.

m). If successful tenderer fails to supply material within the stipulated delivery date or material supplied other than specification specified in our NIT, DMC&H reserves the right to terminate contract for that item(s), forfeiture of security deposit and to procure same or equivalent material from alternative sources at the vendor's risk, responsibility and cost. Any extra cost incurred in the procurement of the material from alternative source will be recovered from the Security Deposit and Pending Bills of the existing firm.

o).Order shall be issued to successful bidder for tentative requirement of items, on actual need basis, irrespective of value of the order.

#### **TECHNICAL BID : COVER- (A)**

The bidders should furnished the following in a separate cover hereinafter called "Cover-A". Court fee stamp of Rs.8.25/- must be affixed.

- a) Technical information Annexure - I
- b) GST Registration Certificate.
- c) Permanent Account Number (PAN) Card.
- d) Experience Certificate (Previously supplied in Govt. institution) including copies of supply order.
- e) Upto date Trade License.
- f) Undertaking as per Annexure – II (*To be submit on Non Judicial Stump Paper worth Rs.100/-*)
- g) Earnest Money Deposit of Rs.12,000/- (Rupees Twelve Thousand only)
- h) Tender Processing Fee of Rs. 1000/- ( Rupees One Thousand only)
- i) A notarized undertaking to the effect that the company/firm/distributor has not been black listed.

#### **PRICE BID: COVER - (B)**

Cover – "B" shall contain the price bid of the bidder. The firm who qualified in the Technical Bid shall be eligible for Price Bid.

A). Signature & Seal on each page : Each page of the price bid should be duly signed by the bidder affixing the office seal.

B). Rates quoted: The bidder shall submit the price bid (Cover-B) in the format at Annexure-III only.

The bidder shall duly signed Annexure-III in a sealed cover super scribed as "Price Bid Cover – B Tender for **Supply of Article & Stationary Items** for Dhubri Medical College & Hospital on **Rate Contract Basis**., and addressed to the Principal cum Chief Superintendent, DMC&H, Dhubri (Assam).

C). Price Bid should be submitted in form given in Annexure-III only, otherwise shall be rejected. The price quoted will be exclusive of taxes and inclusive of all applicable charges (i.e. packing, forwarding, postage, transportation, and insurance) and shall be fixed and final. At the time of payment Income Tax or any other Tax payable shall be deducted at source.

D). The financial bid shall be opened of only those bidders who have been found to be technically eligible.

#### **COVER FOR TECHNICAL BID & PRICE BID**

The two separately sealed covers Technical Bid (Cover "A") and Price Bid (Cover "B") shall be placed together inside another cover which shall be sealed and super-scribed as "Tender for the work of **Supply of Article & Stationary Items for Dhubri Medical College & Hospital on Rate Contract Basis**" and addressed to the Principal cum Chief Superintendent, DMC&H, Dhubri (Assam).

#### **OPENING OF BID COVER "A" AND COVER "B" OF TENDER**

a) Bidders or their authorized representatives are entitled to be present on the date and time of opening of Technical Bid – Cover "A"

b) Only those bidders whose technical Bids are found acceptable after technical and commercial evaluation will be open price bid – Cover "B" in presence of the successful bidder.

**VALIDITY OF OFFER OF SUCCESSFUL BIDDER**

The rate contract is initially for a period of one (01) year from the date of issue of award of contract and may be extended till new rate contract gets final. DMC&H, Dhubri shall, however, reserve the right to terminate the contract at any time without assigning any reason.

**PAYMENT PROVISION**

- a) No advance payments will be made to the successful bidder.
- b).Payment of bills will depend on the availability of fund and sanctions.
- c).Bills in triplicate for the items supplied by the selected firm(s), should be raised.
- d).Payment shall be released after it is ensured that the items/quantity and quality of items supplied are to the entire satisfaction of this office and accepted. If any item is found to be defective, or not of the desired quality, the same shall be replaced immediately, for which no extra payment shall be made.

**SUPPLY CONDITIONS**

- a). **Supply Order:** Supply order will be placed on the successful bidder at the discretion of the Principal cum Chief Superintendent, DMC&H. Dhubri Medical College & Hospital, Dhubri shall be the sole authority to cancel or amend the order, as per requirement, and also to place order for supply of item beyond office hours/holidays/place of supply for which, no additional payment shall be made. The firm should have availability of a responsible person on call on all working days between 08:00 Hrs. to 23.00 Hrs.
- b). **Specifications & Quality:** The items supplied by the successful bidder shall be of the best quality.
- c). **Delivery Period:** Items to be delivered within 2(two) days from the issue of Supply Order.
- d). **Penalty for Delayed Delivery:** In case there is delay in delivery beyond the stipulated period, there shall be reduction in price @ 0.5% of the value of delayed goods per day of delay or part thereof subject to a maximum of 10% of the total order value.
- e). **Alternative Purchase:** If the successful bidder/supplier fails to execute the order within the stipulated time, the Tender Inviting Authority will be at liberty to make alternative arrangement for purchase of the items for which the purchase order has been placed, from any other sources or from the open market, at the risk and cost of the supplier. This would be in addition to all other penalties including forfeiture of security deposit.
- f). **Delivery Point:** Items to be delivered at the Central Store of DMC&H, Dhubri with an intimation of delivery to Tender Inviting Authority. No delivery/labour charges will be paid.

**AWARD OF CONTRACT**

The Tenderer should pass in all items of "Eligibility Criteria". Eligible Tenderer shall be awarded the contract. The Principal cum Chief Superintendent of Dhubri Medical College & Hospital reserves the right of negotiation with eligible Tenderer before finalization of tender or contract. The authority reserves the right to reject any or all Bids or accept any Tender in total or in parts or to split the work among various Tenderers without assigning any reason thereof.

SIGNATURE :  
NAME & DESIGNATION :  
DATE :  
NAME & ADDRESS OF THE FIRM WITH SEAL :

## COVER-“A” Technical Information

Annexure – I

Sl.No.	Particulars	
<b>Part – I : Bidder Information</b>		
1	Name of Firm/Company/Individual	
2	Official Address With Contact No.	
3	Name and mobile number of a key person, who can be contacted at any time	
<b>Part- II : Documents submitted</b>		
4	Earnest Money Deposit of Rs.12,000/- (Rupees Twelve thousand)	DD. No..... Rs..... Dt.....
5	Non- Refundable Tender Processing Fee of Rs.1000/- (Rupees One thousand)	DD. No..... Rs..... Dt.....
6	Each page of NIT and its Annexure are signed as acceptance of Terms & Conditions.	Enclosed at Page :
7	Up to date Trade License	Enclosed at Page :
8	Experience Certificate (Previously supplied in Govt. institution) including copies of supply order.	Enclosed at Page :
9	GST Registration Certificate and PAN	Enclosed at Page :
10	A notarized undertaking to the effect that the company/firm/distributor has not been black listed.	Enclosed at Page :
11	Undertaking Self Declaration in Non Judicial Stump paper of Rs.100/- as per Annexure-II	Enclosed at Page :

SIGNATURE :  
NAME & DESIGNATION :  
DATE :  
NAME & ADDRESS OF THE FIRM WITH SEAL :

**UNDERTAKING BY BIDDER**

To,  
The Principal Cum Chief Superintendent  
Dhubri Medical College & Hospital  
Dhubri-Assam

Tender No.....  
For Supply of .....

Sir/Madam ,

I, Sri..... on behalf of M/s.....  
..... declare that,

1. I/We am/are the supplier of stationary articles duly recognize by the Govt.of India/State Govt./Any other reputed public institution/ body, have examined the above mentioned tender document incuding amendments/corrigendum(if any), the receipt of which is hereby confirmed.
2. I/We do hereby offer to supply the stationary and articles at the price and rates mentioned in the price bid. The delivery of items shall be free of cost at the time specified.
3. I/We agree to abide by my/our offer during the contract period.
4. I/We have read carefully and understood all the terms & conditions of this tender and shall abide by them.
5. I/We agree that in the event of any dispute or differences, the decision of the Principal cum Chief Superintendent , Dhubri Medical College & Hospital, Dhubri shall be final binding on me/us.

SIGNATURE :  
NAME & DESIGNATION :  
DATE :  
NAME & ADDRESS OF THE FIRM WITH SEAL :

Annexure – III

**COVER “B” – PRICE BID**

Tender No. ....

Sl.No.	Name of Items	Brand	Unit of measure	Rate (Excluding Taxes)
1	Full scape white paper	Best Quality	Per Dista	
2	A4 paper - 70 GSM	JK Copier/Century/equivalent quatity	Per Reem (500 pages)	
3	A4 colour paper – 70 GSM	JK Copier /Century/equivalent quatity	Per Reem (500 pages)	
4	Legal paper – 70 GSM	JK Copier /Century/equivalent quatity	Per Reem (500 pages)	
5	Legal paper (Half cutting)	JK Copier /Century/equivalent quatity	Per Reem (500 pages)	
6	Carbon paper (Black & Blue) – single side	Camel/Kores	Per Packet	
7	Carbon paper (Black & Blue) – both side	Camel/Kores	Per Packet	
8	File Board	Best Quality	Each	
9	File Cover (Plastic coted)	Best Quality	Each	
10	Cobra Files with spring	Best Quality	Each	

11	Cobra Files with ring binder	Best Quality	Each	
12	Arch laminated clip binder box file	Best Quality	Each	
13	Cover File –Laminated	Best Quality	Each	
14	Plastic file folder bag with button	Best Quality	Each	
15	Stick File	Best Quality	Each	
16	Binding Register-Fold 10	Oxford/equivalent quatity	Each	
17	Binding Register-Fold 20	Oxford/equivalent quatity	Each	
18	Binding Register-Fold 40	Oxford/equivalent quatity	Each	
19	Binding Register – Single Line-144 pages	Youva/equivalent quatity	Each	
20	Cash Book No. 10	Oxford/equivalent quatity	Each	
21	Cash Book No. 20	Oxford/equivalent quatity	Each	
22	Cash Book No. 30	Oxford/equivalent quatity	Each	
23	Ledger Register Fold 20	Oxford/equivalent quatity	Each	
24	Stock Register Fold 20	Oxford/equivalent quatity	Each	
25	Stock Register Fold 40	Oxford/equivalent quatity	Each	
26	Aquitence Register No.20	Oxford/equivalent quatity	Each	
27	Peon Book No. 6	Oxford/equivalent quatity	Each	
28	Attendance Register (Employee) Fold 20	Oxford/equivalent quatity	Each	
29	Attendance Register (Students) Fold 20	Oxford/equivalent quatity	Each	
30	Chalk Pencil (Coloured)	Camlin/equivalent quatity	Per Box of 100	
31	Chalk Pencil (White)	Camlin/equivalent quatity	Per Box of 100	
32	Spiral Note Book –A4 size-100 pages	Classmate/equivalent quatity	Each	
33	Spiral Note Book –A4 size-200 pages	Classmate/equivalent quatity	Each	
34	Meeting Note Book-20 Pages (small size)	Classmate/equivalent quatity	Each	
35	Brown Tape -2''(48mmx50m)	Best Quality	Each Roll	
36	Brown Tape -4''(48mmx50m)	Best Quality	Each Roll	
37	Celotape-2''-(48mmx50m)	Best Quality	Each Roll	
38	Celotape-4''-(48mmx50m)	Best Quality	Each Roll	
39	Double Sided Tape	Best Quality	Each Roll	
40	Paper Holding Binder Clip-32mm	Best Quality	Each	
41	Paper Holding Binder Clip-51mm	Best Quality	Each	
42	T Pins - Stainless Steel	Best Quality	Per box	
43	Tag	Best Quality	Per packet	
44	Paper Clip	Best Quality	Per Box	
45	Notice Board Pin	Best Quality	Per Box	
46	Pin cushion magnetic	Best Quality	Per piece	
47	Flexi Rubber Bands-2.5 inch	Best Quality	Per Kg	
48	Correction Pen	Camel/Kores/equivalent quatity	Each	
49	Stapler Machice(small) No.10	Kangaroo	Per piece	
50	Stapler Machice(big) No.24	Kangaroo	Per piece	
51	Stapler Machice-Jambo	Kangaroo	Per piece	
52	Stapler pin No. 10	Kangaroo	Per box	
53	Stapler pin No.24	Kangaroo	Per box	
54	Stapler pin 23/17	Kangaroo	Per box	
55	Single punching machine	Kangaroo	Per Piece	
56	Double punching machine	Kangaroo	Per Piece	

57	Single use pen (Blue/black/red)	Eklos/cello/equivalent quatity	Per piece	
58	Gel Pen (Blue/black/red)	Eklos/cello/equivalent quatity	Per piece	
59	Highlighter Pen (Different Colour)	Kores/Camlin/equivalent quatity	Per piece	
60	Long Exercise Book Pages-80	Classmate/equivalent quatity	Per piece	
61	Long Exercise Book Pages-120	Classmate/equivalent quatity	Per piece	
62	Long Exercise Book Pages-240	Classmate/equivalent quatity	Per piece	
63	Pen Stand	Good Quality	Per Piece	
64	Marker Pen - Thick (Black/Red/Blue)	Kores/Camlin/equivalent quatity	Per piece	
65	Marker Pen - Thin (Black/Red/Blue)	Kores/Camlin/equivalent quatity	Per piece	
66	White Board Pen (Black/Red/Blue)	Kores/Camlin/equivalent quatity	Per piece	
67	White Board Duster	Kores/Camlin/equivalent quatity	Per piece	
68	Black Board Duster	Best Quality	Per piece	
69	Note Sheet paper-FC Size	Best Quality	Per reem	
70	Sketch Pen	Luxor/cello/DOMS/equivalent quatity	Per packet	
71	Wooden Pencil	Natraj/Apsara/equivalent quatity	Per packet	
72	Eraser	Camel/Kores/equivalent quatity	Per piece	
73	Sharpner	Kores/Camlin/equivalent quatity	Per piece	
74	Stamp Pad(Big)	Camel/Kores/equivalent quatity	Per Piece	
75	Stamp Pad(small)	Camel/Kores/equivalent quatity	Per Piece	
76	Pad ink- 100ml	Camel/Kores/equivalent quatity	Per bottle	
77	Rubber Stump self ink	Best Quality	Each	
78	Rubber stump General	Best Quality	Each	
79	Gum bottle -120ml	Camel/Kores	Per bottle	
80	Gum bottle -700 ml	Camel/Kores	Per bottle	
81	Gum Tube	Fevicol/Camel/equivalent quatity	Per Tube	
82	Glu Stick	Fevicol/Camel/equivalent quatity	Each	
83	Laminated Envelop--9"x4"	Best Quality	Each	
84	Laminated Envelop--10"x4.5"	Best Quality	Each	
85	Laminated Envelop--12"x4.5"	Best Quality	Each	
86	Laminated Envelop--12"x6"	Best Quality	Each	
87	Cloth pasted envelope-17"x12"	Best Quality	Each	
88	Cloth pasted envelope-14"x12"	Best Quality	Each	
89	Cloth pasted envelope-12"X5.5"	Best Quality	Each	
90	Cloth pasted envelope-12"X7.5"	Best Quality	Each	
91	Cloth pasted envelope-12.5"X9.5"	Best Quality	Each	
92	Cloth pasted envelope-16"X12"	Best Quality	Each	
93	Cloth pasted envelope-12"X7.5"	Best Quality	Each	
94	Cloth pasted envelope-8.5" X12.5"	Best Quality	Each	
95	Lock & Key-40mm	Godrej /equivalent quatity	Each	
96	Lock & Key-50mm	Godrej /equivalent quatity	Each	
97	Lock & Key-70mm	Godrej /equivalent quatity	Each	
98	Lock & Key-80mm	Godrej /equivalent quatity	Each	
99	Knife(small)	Best Quality	Each	
100	Knife(big)	Best Quality	Each	
101	Scissors - Big	Best Quality	Each	
102	Scissors - small	Best Quality	Each	
103	Scissors - medium	Best Quality	Each	



104	Plastic File Tray	Best Quality	Each
105	Paper Flag- 3 colour	Kores/Camlin/equivalent quantity	Per packet
106	Paper weight-Glass	Best Quality	Each
107	Scale 12"(wooden)	Classmate/equivalent quantity	Each
108	Scale 12"(Steel)	Classmate/equivalent quantity	Each
109	Scale 12"(Plastic)	Classmate/equivalent quantity	Each
110	Clip Board	Best Quality	Each
111	Calculator-12 digit	Casio/Orpat	Each
112	Calculator-10 digit	Casio/Orpat	Each
113	Calculator-8 digit	Casio/Orpat	Each
114	Water sponge	Best Quality	Each
115	Pencil Battery	Everready	Each
116	Remote Battery	Everready	Each
117	Torch Light Battery Heavy duty	Everready	Each
118	Torch Light - Heavy duty	Everready	Each
119	Cup & Plate (Set of 12 piece)- Bonchina	Milton/Cello/Borosil	Each
120	Glass (Set of 12 piece)	Milton/Cello/Borosil	Per Set
121	Jug-Steel	Milton/Cello/Borosil	Per Piece
122	Flask (Milton) Hot & Cold	Milton/Cello/Borosil	
123	Chair cushion - 16"x16"	Karlon/equivalent quantity	Per piece
124	Towel - Big	Bombay Dying/equivalent quantity	Per Piece
125	Towel - small	Bombay Dying/equivalent quantity	Per Piece
126	Hand Towel	Best Quality	Per piece
127	Table cloth with white thick	Best Quality	Per Sq.ft
128	Table cloth rexin	Best Quality	Per Sq.ft
129	Tissue paper	Best Quality	Per Packet
130	Mortin/Goodnight	Godrej	Per packet
131	Hit Spray 350ml	Godrej	Per Bottle
132	Room freshner(spray) 200ml	aer/odonil/ambi pur	Per bottle
133	Paddle dustbin - Size 6 Liters	Cello/Neelkamal/equivalent quantity	Each
134	Paddle dustbin - Size 15 Liters	Cello/Neelkamal/equivalent quantity	Each
135	Paddle dustbin - Size 25 Liters	Cello/Neelkamal/equivalent quantity	Each
136	Mesh Plastic Dustbin- 10 Liters	Cello/Neelkamal/equivalent quantity	Each
137	Mesh Metal Dustbin- 10 Liters	Cello/Neelkamal/equivalent quantity	Each
138	Wet and Dry Waste Step-On Plastic Pedal Dustbin-20 Liters	Cello/Neelkamal/equivalent quantity	Each
139	Plastic Swing-Lid Garbage Waste Dustbin -32 Liters	Cello/Neelkamal/equivalent quantity	Each
140	Plastic Dustbin-100 Liters	Cello/Neelkamal/equivalent quantity	Each
141	Plastic Dustbin-50 Liters	Cello/Neelkamal/equivalent quantity	Each
142	Plastic Bucket- 14 Liter	Cello/Neelkamal/equivalent quantity	Each
143	Plastic Bucket- 20 Liter	Cello/Neelkamal/equivalent quantity	Each
144	Plastic Bucket- 40 Liter	Cello/Neelkamal/equivalent quantity	Each

145	Plastic Mug - 1 Liter	Cello/Neelkamal/equivalent quantity	Each
146	Plastic container (Medium Size)	Cello/Neelkamal/equivalent quantity	Each
147	Dettol 500 ml	Dettol	Per bottle
148	Dettol 1000 ml	Dettol	Per bottle
149	Shop Bar (Small)	Detol/Savlon/Lifeboy	Per piece
150	Shop Bar (Large)	Detol/Savlon/Lifeboy	Per piece
151	Hand wash Liquide-100 ml	Detol/Savlon/Lifeboy	Per Bottle
152	Hand wash Liquide- 900 ml	Detol/Savlon/Lifeboy	Per Packet
153	Neptholin ball	Good Quality	Per Kg
154	Broom(Full Jharu)- (Bhutani)	Best Quality	Per Piece
155	Broom(Full Jharu) (Plastic)	Best Quality	Per Piece
156	Celling Broom	Best Quality	Per Piece
157	Celling Broom (Plastic)	Best Quality	Per Piece
158	Coco Jharu	Best Quality	Per Kg
159	Coir Door Mat	Best Quality	Per Sq.ft
160	PVC soft door mat	Best Quality	Per Sq.ft
161	Wall clock	Ajanta/equivalent quantity	Per Piece
162	Odonil Air Freshner Blocks	Odonil	Per Packet
163	Phenol (Black)	Best Quality	Per Liter
164	Phenol (White)	Best Quality	Per Liter
165	Harpic -1000 ml	Harpic	Per Liter
166	Mopper	Best Quality	Each
167	Root Eez Mop- 50cm	Best Quality	Each
168	Ditergent Powder-500gm	Surf	Per Packet
169	Lysol 500 ml	Lysol	Per Bottle
170	Waste Bag (Dustbin bag)-Small	Best Quality	Per Kg
171	Waste Bag (Dustbin bag)-Medium	Best Quality	Per Kg
172	Waste Bag (Dustbin bag)-Large	Best Quality	Per Kg
173	Robin Blue- 1 Liter		Per bottle
174	Bleaching Powder	Suraksha/equivalent quality	Per Kg
175	Soda Powder	Best Quality	Per Kg
176	Ball Shop	Best Quality	Per Piece
177	Magnifying Glass	Best Quality	Per Piece
178	Calling Bell	Best Quality	Each
179	Sleepers	Ajanta/bata/relexo	Per pair
180	Date Stump Revolving	Best Quality	Each
181	Filter 14 Ltrs	Best Quality	Each
182	Glass Clening Liquide -500 ml	Colin	Each
183	Markin Cloth	Best Quality	Per Meter
184	LED Bulb 9wt	Philips/Havels/equivalent quantity	Each
185	LED Bulb 12wt	Philips/Havels/equivalent quantity	Each
186	LED Bulb 21 wt	Philips/Havels/equivalent quantity	Each
187	LED Tube set 40wt	Philips/Havels/equivalent quantity	Each
188	Room Heater- 1000wt	USHA/Havels/equivalent quantity	Each
189	Room Heater- 2000wt	USHA/Havels/equivalent quantity	Each
190	Rechargable LED Bulb-12 wt	Philips/Havels/equivalent quantity	Each
191	Tea Cup Set	Milton/Cello/Borosil	Each
192	Tray	Milton/Cello/Borosil	Each

193	Fork/Spoon Set	Milton/Cello/Borosil	Each	
194	Dinner Set	Milton/Cello/Borosil	Each	
195	National Flag	Khadi -Small	Each	
196	National Flag	Khadi -Big	Each	
197	National Flag	Car Flag	Each	
198			Each	
199	Pen Drive 16 GB	Kingstone/HP/Sony/ equivalent quantity	Each	
200	Pen Drive 32 GB	Kingstone/HP/Sony/ equivalent quantity	Each	
201	Pen Drive 64 GB	Kingstone/HP/Sony/ equivalent quantity	Each	
202	Laser Tonner	Prodot 2612 (Competable with HP 12A)	Each	
203	Laser Tonner	Prodot 388/U (Competable with HP 88A)	Each	
204	Ink Tonner	HP GT53xl (For HP 319 Intank)	Each	
205	Laser Tonner	Prodot 110A	Each	
206	White Board ( 6 'x4 ' )	Best Quality	Each	
207	White Board ( 8 'x4 ' )	Best Quality	Each	
208	White Board ( 4 'x2.5 ' )	Best Quality	Each	
209	Blotting Paper	Best Quality	Per Dista	

**SIGNATURE  
NAME & DESIGNATION  
DATE (WITH SEAL)**