



GOVT. OF ASSAM

**OFFICE OF THE PRINCIPAL CUM CHIEF SUPERINTENDENT
DHUBRI MEDICAL COLLEGE & HOSPITAL, DHUBRI, ASSAM, PIN- 783324
Email : dhubrimch@gmail.com**

No. DMCH/Account/2023/445

Dated : 09/08/2023

**Short Notice Inviting Tender for the work of Supply of Electrical Items for Dhubri
Medical College & Hospital**

The Principal cum Chief Superintendent, DMC&H hereby invites open tenders in **ONE ENVOLOP SYSTEM** for work of **Supply of Electrical Items for Dhubri Medical College & Hospital**. Interested bidder shall submit the bid in the Tender-box during Office hours (10.00 AM –4.00 PM) at the Office of the Principal cum Chief Superintendent, Dhubri Medical College & Hospital, Dhubri, Assam during working days.

The bidder is expected to examine all instructions, terms and conditions in the bid documents. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at the bidder's risk and may result in the rejection of its bid.

Tender should be addressed to - The Principal cum Chief Superintendent, Dhubri Medical College & Hospital (DMC&H), R.K. Mission Road, Jhagarpar-783325, Dhubri, Assam.

Important Points:

Date and Time of Bid opening	09/08/2023 from 12:00 Noon
Last Date and Time of Bid submission	16/08/2023 upto 4:00 PM
Date and Time of Opening Bid	17/08/2023 at 1:00 PM
Tender Processing Fee (Non-Refundable)	Rs.2000/- (Rupee Two Thousand)
EMD (Refundable)	Rs.10,000/- (Rupee Ten thousand)

The details Bid document can be downloaded from Website: www.dhubrimedicalcollege.in

*Sd/-
Principal cum Chief Superintendent
Dhubri Medical College & Hospital
Dhubri-Assam*

Sealed Tenders are hereby invited from authorized firms affixing court fee of Rs.8.25 (Rupees Eight and Paise Twenty Five) for **of Supply of Electrical Items for Dhubri Medical College & Hospital.**

GENERAL CONDITIONS

a). ***Earnest Money Deposit (EMD) of Rs. 10,000/- (Rupees Ten Thousand)*** in the form of a Demand Draft issued in favour of or assigned to “HMS of Dhubri Medical College and Hospital” and payable at Dhubri branch of UCO Bank will be required to be tendered by the bidder. The tender, if not, accompanied by Earnest money will be liable to be summarily rejected. **Payment will be approved only after physical receipt of the EMD proof in original.** The EMD of the unsuccessful bidders would be returned within 60 days after finalization of tender after filling of an application. No interest will be paid on EMD at the time of refund. The EMD shall be forfeited if the bidder withdraws its bid within the valid period i.e. 60(sixty) days, if fails to sign the contract agreement as per provision of bidding document and fails to furnish performance security deposit as per provision of bid document. Firms registered under MSME are exempted from EMD, subject to submission of appropriate documents.

b). ***Tender Processing Fee of Rs. 2000/- (Rupees Two thousand only)*** in the form of a Demand Draft issued in favour of or assigned to “HMS of Dhubri Medical College and Hospital” and payable at Dhubri branch of UCO Bank will be required to be tendered by the bidder. The tender, if not, accompanied by Tender Fee will be liable to be summarily rejected. **Payment will be approved only after physical receipt of the Tender Fee proof in original.** The Tender Processing Fee is non-refundable.

c). ***Performance Security*** – The Successful bidder have to furnish Performance Security equivalent of ***Rs.5,000/- (Rupees Five thousand)*** in form of DD/FD in favour “HMS of Dhubri Medical College and Hospital” for 16 months, which shall be refundable after successful completion of contract period i.e. for 1(one) year from the date of issue of LOA.

SCOPE OF WORK

The order quantity will be based on the actual requirements of the Office of the Principal cum Chief Superintendent, DMCH for supply. The validity of the contract period is 1(one) year from the date of issue of LOA. During this period the successful bidder shall supply the items, as and when required by DMCH at the rate approved.

ELIGIBILITY CRITERIA

The bidder should be bonafide which means an entity-

- a. Having a valid Trade License by the competent authority.
- b. Having PAN
- c. Having GST Registration Certificate
- d. A notarized self-declaration that the vendor has not been black listed by any institution of Central/State Govt. earlier.
- e. Self-declaration on after sales service and Warranty clause.

ITEM SPECIFICATION

BIS/IS Standard items to be supplied only.

DELIVERY PLACE

The items/articles to be supplied in the Central Store of Dhubri Medical College & Hospital, falling to which the penalty clause would be applicable. Items is required to supply within 2(two) days from the issue of supply order.

OTHER IMPORTANT INFORMATIONS

- a. All the pages of the bid including enclosures should be numbered and must be duly filled in, signed and stamped by the bidder or his authorized representative. Offer received without signature and seal on all pages are liable to be reject. The bid should be accompanied by *Annexure-A*.
- b. The tender shall be open in presence of bidders or their authorized representative if they wish to attend. (only 1 representative) duly supported by authorization will be allowed.
- c. Unsatisfactory performance of any bidder in terms of delays, withdrawing from bids on opening of bids resulting in re-tendering of job, etc can result in dropping the bidder.
- d. The application should be complete in all respect. Conditional/incomplete applications are liable to be rejected.
- e. Sub-Contract of work is not allowed.
- f. The Rates should be quoted exclusive of taxes and inclusive of all charges like, transportation, labour, etc. Overwriting in rates will not be accepted.
- g. The Principal cum Chief Superintendent reserves the right to accept or reject and to annul the bidding process and reject all bids at any time prior to award of contract without thereby incurring any liability to the affected bidder or bidders or any obligations to inform the affected bidder or bidders. In case of annulment all bids submitted and bid securities shall be returned to the bidders. DMCH does not pledge itself to accept the lowest rate.
- h. In case a proposal is accepted the firm shall sign an agreement with DMCH for rate contract. The cost of agreement is to be borne by the successful bidder.
- i. Tendering authority may call for sample verification, if required.
- j. The Principal cum Chief Superintendent reserves the right to impose/add any other condition for regulating the contract in public interest.
- k. The Principal cum Chief Superintendent reserves the right to negotiate price before finalization and award of contract.

PENALTY CLAUSE

Penalty in case of undue delay in supply, violation of Terms & Condition as per Contract agreement could be in the form of deduction from the total amount payable to the supplier/ bidder for the work or the security deposit shall be forfeited.

VALIDITY OF OFFER OF SUCCESSFUL BIDDER

The contract is initially for a period of one (01) year from the date of issue of award of contract. DMC&H, Dhubri shall, however, reserve the right to terminate the contract at any time without assigning any reason. Any request for increase in the approved rate (including taxes) will not be entertained for any reason during the contract period.

PAYMENT PROVISION

- a) No advance payments will be made to the successful bidder.
- b) Payments towards the supply of the item will be made strictly as per rules of the Tender Inviting Authority. Payment will be made only after satisfactory supply of entire ordered quantity.
- c) On completion of supplies of ordered quantities, bills/invoices should be raised in triplicate in the name of the Tender Inviting Authority for further necessary action.
- d). Payments of bill will depend on the availability of fund and sanction from competent authorities.
- e). Taxes will be deducted as per norms.
- f). No interest will be allowed for late payment.

SIGNING OF CONTRACT

After receiving the Performance Security Deposit from the successful bidder, The signing of contract will be initiated. The cost of signing of agreement is to be bear by the successful bidder.

SUPPLY CONDITIONS

a). Supply Order: Supply order will be placed on the successful bidder at the discretion of the Tender Inviting Authority. Dhubri Medical College & Hospital, Dhubri shall be the sole authority to cancel or amend the order, as per requirement, and also to place order for supply of item beyond office hours/holidays/place of supply for which, no additional payment shall be made. The firm should have availability of a responsible person on call on all working days.

- In any case the successful bidder cannot object on the volume of the quantity of the items to be supplied. The quantity of items to be procured shall be at the sole discretion of DMCH depending on actual departmental requirement and fund availability.
- The items required to be supply the successful bidder should strictly be in accordance with the items quoted during the entire period.
- The inspection of supplied goods will be carried out by DMCH. The expired/defected/faulty items is to be replace by the supplier within 2(two) days, failing to which goods will be left at the risk of supplier. In such case strict action shall be taken by DMCH authority.
- The materials shall not be considered delivered until it is approved & received by the competent authority.
- No payment will be made for unsatisfactory supply.

b). Specifications & Quality: The items supplied by the successful bidder shall be of the best quality shall comply with specifications, stipulations and conditions specified.

c). Alternative Purchase: If the successful bidder/supplier fails to execute the order within the stipulated time, the Tender Inviting Authority will be at liberty to make alternative arrangement for purchase of the items for which the purchase order has been placed, from any other sources or from the open market, at the risk and cost of the supplier. This would be in addition to all other penalties including forfeiture of security deposit.

Annexure – A

Sl.No.	Particulars	
Part – I : Bidder Information		
1	Name of Firm/Company/Individual	
2	Official Address With Contact No.	
3	Address for communication with Mobile No.	
Part- II : Documents submitted		
4	Earnest Money Deposit of Rs.10,000/- (Rupees Ten thousand)	DD..... Rs..... Dt.....
5	Non- Refundable Tender Processing Fee of Rs.2000/- (Rupees Two thousand)	DD No..... Rs..... Dt.....
6	Trade License from Competent Authority.	Enclosed at Page :
7	GST Registration Certificate	Enclosed at Page :
8	Permanent Account Number (PAN) Card.	Enclosed at Page :
9	A notarized self-declaration that the vendor has not been black listed by any institution of Central/State Govt. earlier.	Enclosed at Page :
10	Self-declaration on after sales service and Warranty clause.	
11	Each and every pages along with Annexures of the NIT duly signed and stumped on each and every page by the bidder.	Enclosed at Page :
12	Annexure -B	

SIGNATURE :
NAME & DESIGNATION :
DATE :
NAME & ADDRESS OF THE BIDDER WITH SEAL :

Annexure-B

SL.No.	Name of Item	Specification	Brand	Unit of Measure	Rate (excluding GST)
1	Refrigerator	3 Star, IS:1476 latest for Direct Cool, Coil Material-Copper (Cu), 185 Liters Capacity	Samsung/Voltus/LG		
2	Refrigerator	5 Star, IS:1476 latest for Direct Cool, Coil Material-Copper (Cu), 185 Liters Capacity	Samsung/Voltus/LG		
3	Double Door Hard Top Refrigerator	3 Star, IS:1476 latest for Direct Cool, Coil Material-Copper (Cu), 400 Liters Capacity	Samsung/Voltus/LG		
4	Refrigerator	5 Star, IS:1476 latest for Direct Cool, Coil Material-Copper (Cu), 285 Liters Capacity	Samsung/Voltus/LG		
5	Split AC	3 Star, 1.5 Ton	Samsung/Voltus/LG		
6	Split AC	3 Star, 2 Ton	Samsung/Voltus/LG		
7	Split AC	5 Star, 1.5 Ton	Samsung/Voltus/LG		
8	Split AC	5 Star, 2 Ton	Samsung/Voltus/LG		
9	Ceiling Fan	1200mm blade, High Speed	USHA/Orient /Crompton		
10	Wall mounted Fan	High speed	USHA/Orient /Crompton		
11	Water Purifier	Capacity- 8 liters, RO+UV+UF+ Alkaline+TDS Control, UV LED	Kent/Aqua guard/		
12	MCB	6 AMP	Legrand/Havells/Anc		

			13hor		
14	MCB	10 AMP	Legrand/Havells/Anchor		
15	MCB	16 AMP	Legrand/Havells/Anchor		
16	MCB	32 AMP(SP)	Legrand/Havells/Anchor		
17	MCB	2 Pol	Legrand/Havells/Anchor		
18	MCB	4 Pol	Legrand/Havells/Anchor		
19	MCB	TPN	Legrand/Havells/Anchor		
20	Wire	1mm Copper	Havells/RR Cables/Polycab		
21	Wire	1.5mm Copper	Havells/RR Cables/Polycab		
22	Wire	2.5 mm Copper	Havells/RR Cables/Polycab		
23	Wire	4mm Copper	Havells/RR Cables/Polycab		
24	Wire	6mm Commper	Havells/RR Cables/Polycab		
25	Wire	10mm Copper	Havells/RR Cables/Polycab		
26	Wire	16 mm Copper	Havells/RR Cables/Polycab		
27	Casing Pipe	1''			
28	Cassing Fitting	Elbow, Tee, Extnal			
29	A/C Stand				
30	Fan Capacitor				
31	Modular Switch	16 AMP	Legrand/Havells/Anchor		
32	Modular Switch	6 AMP	Legrand/Havells/Anchor		

33	Switch		Legrand/Havells/Anchor		
34	Modular Socket	16 AMP	Legrand/Havells/Anchor		
35	Modular Socket	6 AMP	Legrand/Havells/Anchor		
36	S.S. Combain		Legrand/Havells/Anchor		
37	Modular Board	2/3/4/6/8/12/16 way	Legrand/Havells/Anchor		
38	Modular Pleat	2/3/4/6/8/12/16 way	Legrand/Havells/Anchor		
39	LED Bulb	9/12/18 watts	Philips/Havells		
40	LED Tube Light	9/12/18 watts	Philips/Havells		
41	PVC Tape				
42	Change Over	32/63/100 AMP	Legrand/Havells/Anchor		
43	N.Board	1/2/3/4/5/6/7 way	Legrand/Havells/Anchor		
44	Top	16 AMP 3 pin	Legrand/Havells/Anchor		
45	Top	6 AMP 3 pin	Legrand/Havells/Anchor		

SIGNATURE :
NAME & DESIGNATION :
DATE :
NAME & ADDRESS OF THE BIDDER WITH SEAL :